



PLANNED ABSENCE SLIP

Student Name _____ Grade _____

Has permission to be absent from school from

_____ TO _____ inclusive
Starting Date Ending Date

Reason _____

Parent's Signature

Date

Please excuse this student from class/club activity for this period and give him/her assignments to complete on his/her own during this time.

School Trip

Club Teacher's Signature: _____

	List classes to be missed:	Teachers' signature:	Assignment:
Day 1			
Day 2			

AST Divisional Principal _____ **Date** _____

This form must be signed by the Secondary Principal on C2F and teachers three days before the planned absence. Then it must be returned to Registrar Ms. Claire on C2F at Upper Level Library. Thank you!

*A copy of this form can be obtained from AST Website -> Community > Form